

Policy Statement on provider and employer access

East Sussex College Group

Introduction

This policy statement sets out the college's arrangements for managing the access of providers to students at the College for the purpose of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Sections 42B and 45 of the Education act 1997. It also takes into account recommendations from the Department of Education's (2017) Careers Strategy: making the most of everyone's skills and talents.

Student entitlement

All students are entitled:

To find out about apprenticeships, degree apprenticeships, higher education and employment opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

To hear from a range of employers and institutions about the opportunities they offer, including apprenticeships, degree apprenticeships, higher education and employment – through option evenings, industry days, progression events, group discussions and taster events.

To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Hannah King, Head of Student Services (Careers Leader).

Tel: (01424) 458303; Email: hking@sussexcoast.ac.uk

Opportunities for Access

A number of events, integrated into the College's careers programme, will offer providers an opportunity to come into the College to speak to students and/ or their parents:

Autumn Term	Spring Term	Summer Term
Industry Days	Industry Days	Industry Days
	National Apprenticeship Week	
	National Careers Week	
Workshops – HE and Higher Apprenticeship applications	Small group sessions; future education, training and employment options	Small group sessions; future education, training and employment options

Please speak with our named Careers Leader to identify the most suitable opportunity for you

Premises and facilities

The College will make appropriate spaces available for discussions between the providers and students, as appropriate to the activity. The College will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant literature at the Learning Resources Centre.

Approval and Review

This policy will be reviewed on an annual basis.